

## Completing the RWHAP Part B and B Supplemental Program Terms Report (PTR)

May 3, 2023

Question	Answer
For the CLC, do we enter administrative agency contracts that in turn, contract w/direct service providers/subrecipients (but do not perform any direct services, only admin, P&E, QM)?	Yes, these agencies should be listed in your contracts in the Grantee Contract Management System (GCMS) and the CLC.
Hello! Are there any changes to the PTR Instructions?	Yes, there are changes for the 2023 PTR. Please see the 2023 RWHAP Part B PTR Manual for further details.
Can we submit the EIIHA Plan from the integrated plan?	For the purposes of the EIIHA Plan, you are required to answer the questions that are included in the PTR instructions provided by RWHAP Part B. If the information that you submitted with your integrated plan answers the questions, you can include that as part of the EIIHA Plan.
Is there a reason the PTR is always due before the Annual Progress Report when some of the responses are predicated on the latter?	Report due dates are based on a set schedule. For FY22, the end-of-year reports are due 120 days after the end of the budget period. Starting in FY23, both the PTR and end-of-year reports will be due within a 90-days timeframe (i.e., the PTR is due 90 days after receipt of the Notice of Award and the end-of-year reports will be due 90 days after the end of the budget period). If full awards are made then both reports will be due at the same time whereby alleviating this issue.
Should I select the core medical services requirement waiver checkbox if our agency has not received a waiver at the time of submission but anticipates receiving one at a later date?	If you have not received an approved waiver at the time of submission, do not select the checkbox.